

# Briargrove Property Owner's Association, Inc. Architectural Review Application Form

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**Date:**

-- mm/dd/yy

**Property Address:**

**Lot:**     **Block:**     **Section:**

**Property Owner Information:**

*Name*

*Street Address*

*City*

*State/Province*  *Zip/Postal Code*

*Work Phone*  *FAX*

*Home Phone*

*E-mail*

**Contractor Information:**

*Name*

*Organization*

*Street Address*

*Address (cont.)*

*City*

*State/Province*  *Zip/Postal Code*

*Work Phone*  *FAX*

*E-mail*

### Architect Information:

Name	<input type="text"/>	
Title	<input type="text"/>	
Organization	<input type="text"/>	
Street Address	<input type="text"/>	<input type="text"/>
City	<input type="text"/>	
State/Province	<input type="text"/>	Zip/Postal Code <input type="text"/>
Work Phone	<input type="text"/>	FAX <input type="text"/>
E-mail	<input type="text"/>	

### Scope of Work:

### Application Submission

Required drawings include dimensioned site plan, dimensioned floor plan, and dimensioned exterior elevations. Show setback lines, building height, and extent of exterior materials.

The application for review of plans is not complete without the completed application form and payment of the application fee. The cost for review is limited to processing the review application and two site inspections for interior property line set back and height compliance.

Additional time incurred by BPOI or its architectural consultant will be billed directly to the Applicant.

Please print application and submit completed application and one copy of plans to  
Hill Swift, Architect  
C/O KRJ Management, Inc.  
Attn: Nanette Harms  
1800 Augusta, Suite 200  
Houston, Texas 77057

Questions for the architect must be relayed by email to: [hswift@hillswiftarchitects.com](mailto:hswift@hillswiftarchitects.com)

### Type of Payment:

- New Construction \$1,500
- Building Addition \$500

**Make checks payable to Briargrove Property Owners, Inc.**